

# Spring Lake Country Club Event Contract

Event Name:  
Contact Name:  
Contact Number:  
Date of Event:

Price per person:  
Number of Guest: \_\_\_\_\_ (Minimum of 50 guest)  
Drink Table: \$50.00 - if needed  
Club Use Fee: \$350.00                      Date Paid \_\_\_\_\_

Price \$ \_\_\_\_\_  
Drink Table \$ \_\_\_\_\_  
7% Tax \$ \_\_\_\_\_  
18% Staff Fee \$ \_\_\_\_\_  
Other \$ \_\_\_\_\_  
Total \$ \_\_\_\_\_  
  
Balance Due \$ \_\_\_\_\_  
Date Due \_\_\_\_\_

**The Club Usage Fee includes the following:** facility, chairs, tables, linens, and stocked bar. **We require a minimum of 50 people for an evening event.** The date the event is booked, we do require the Club Use fee to hold your date. The remainder of your balance and final count are due no later the **7 days** prior to the event.

**Cancellations: DEPOSIT IS NON-REFUNDABLE** if you cancel 30 days or less before the party date.

If you would like a bar, you must use our bar service which includes bartender and stocked bar. **Options are:**  
**Open Bar** - the Bar Fee will be the amount your guest drink or the amount you wish to allow your guest to drink to. Once that amount has been reached the bar will then go to a cash bar. A **18 %** gratuity fee will be included for the bartender.

**Cash Bar** – pay as you go per person - Cash / Check or Credit Cards are accepted.

\*\*\*\*\* **NO OUTSIDE ALCOHOL CAN BE BROUGHT ON THE PREMISES OR IN THE BUILDING** \*\*\*\*\*

(Prices are subject to change)

\_\_\_\_\_  
Customers Signature                      Date                      Event Planner                      Date

If you have any questions, please do not hesitate to call our Meghan Miller or Madison Green  
Phone: (803) 684-4541  
Email: slccyork@aol.com

*“We strive to provide excellent service with a smile”*